



LEADERSHIP & MANAGEMENT

Course Guide



www.sydneystatecollege.edu.au



Sydney State College

ABN: 18 626 015 647 | RTO CODE: 45765 | CRICOS PROVIDER CODE: 105623G

LEADERSHIP AND MANAGEMENT



WHY STUDY LEADERSHIP AND MANAGEMENT ?

Many perceive leadership and management as distinct concepts, while others argue that they share many essential qualities. The ongoing debate between leaders and managers has supporters on both sides. Studying leadership and management is pivotal as it cultivates essential skills like effective communication, strategic thinking, and decision-making, which are crucial for guiding teams and achieving organizational goals.

Leadership prepares individuals for diverse career paths, offering opportunities for personal growth, maximizing the skills of your workforce, the ability to drive positive change within organizations and communities, and grooming the next generation of versatile leaders.

High Demand

Leadership and management skills are consistently in demand across various industries and sectors. Organizations need capable leaders to guide teams, drive innovation, and achieve strategic objectives.

Career Stability

Leadership and management roles often provide greater job stability compared to other positions. Skilled leaders are valued assets in both thriving and challenging economic climates.

Global Opportunities

Leadership and management skills are transferable internationally. Professionals with strong leadership competencies can pursue career opportunities in diverse geographic locations and cultural settings.

Financial Rewards

Leadership and management positions typically come with competitive salaries and benefits. As individuals advance in their careers and take on greater responsibilities, they often enjoy higher compensation packages.

Skill Development

Studying leadership and management hones a wide range of skills that are crucial for career success, such as communication, decision-making, problem-solving, and strategic planning.

Personal Growth

Leadership and management roles provide opportunities for personal growth and development. Leading teams, managing projects, and achieving organizational goals contribute to professional fulfillment and self-confidence.

Industry Variety

Leadership and management roles span across industries, from healthcare and technology to finance and non-profit organizations. This diversity allows professionals to pursue careers aligned with their interests and passions.

WHY CHOOSE THIS COURSE?

As a Diploma of Leadership and Management student, you will:

- Develop practical skills in decision-making, problem-solving, and strategic planning.
- Acquiring tools to drive positive change and improve operational efficiency.
- Gain a comprehensive understanding of leadership Principles
- Communicate more effectively with their teams, clients, and stakeholders and build strong relationships with their team members and stakeholders.
- Motivate and inspire their teams to achieve their goals and strive for more.
- Successfully navigate unexpected and expected changes more efficiently and calmly.
- Explore opportunities to make a career in the opportunities for advancement into leadership positions.
- Prepare for evolving job market demands with relevant leadership competencies.

YOU WILL LEARN

- Better understand and leverage the different roles of leadership and management.
- Increase your self-awareness to lead with more authenticity and build trusted relationships
- Create a platform for effective leadership within and beyond the team
- Understand and apply the key modes of communication used by effective leaders and the skills that underpin them
- Learn how to motivate and inspire your team

Learn the skillsets to become a confident and motivating leader.

BSB50420 DIPLOMA IN LEADERSHIP AND MANAGEMENT

CRICOS COURSE CODE
116414C

DURATION
75 WEEKS

DELIVERY MODE
FACE TO FACE

STUDY LOAD
20 HOURS/WEEK

TUTION FEES
\$AU 14,200

ENTRY REQUIREMENT

This course does not have any prerequisite requirements. Sydney State College has the following entry requirements:

International Students must:

- Be at least 18 years of age and have completed Year 12 or equivalent.
- Have an IELTS* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
 - ✓ Successful completion of an English Placement Test.
 - ✓ Successfully completed at least 6 months of a Certificate IV level course in an Australian RTO.

REASON TO COUNT ON US

- »» Industry Talks
- »» Workshops & Seminars
- »» Individual Mentoring
- »» Career Support
- »» Network Meetups
- »» Computer Labs
- »» Modern Facilities

STUDY PATHWAYS

Upon successful completion of this course, students have a number of pathway options:

- BSB60420 Advanced Diploma of Leadership and Management
- A range of Advanced Diploma qualifications
- An undergraduate degree at universities or higher education providers that are willing to accept your credentials and experience (subject to higher education providers' course entry requirements).

FIND OUT MORE ABOUT YOUR COURSE AND YOUR SUBJECTS



COURSE STRUCTURE

BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness
BSBOPS504	Manage business risk
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBSTR501	Establish innovative work environments
BSBLDR522	Manage people performance
BSBOPS501	Manage business resources
BSBOPS505	Manage organisational customer service

CAREER OPPORTUNITIES

Job roles and titles may vary across different industry sectors. Upon successful completion of BSB40520 Diploma of Leadership and Management, a person could seek employment opportunities in various business and commercial enterprises as:

- ✓ Transport Manager
- ✓ Distribution Centre Manager
- ✓ Information Services Manager
- ✓ Corporate Services Manager
- ✓ Public Sector Manager
- ✓ Senior Manager (Public Sector)
- ✓ Office Manager
- ✓ Legal Practice Manager
- ✓ Operations Manager
- ✓ Warehouse Manager
- ✓ Business Development
- ✓ Manager
- ✓ Production Manager
- ✓ Business Manage

BSB60420 ADVANCE DIPLOMA IN LEADERSHIP AND MANAGEMENT

CRICOS COURSE CODE
116415B

DURATION
65 WEEKS

DELIVERY MODE
FACE TO FACE

STUDY LOAD
20 HOURS/WEEK

TUTION FEES
\$AU 11,700

ENTRY REQUIREMENT

Sydney State College has the following entry requirements:
International Students must:

- Be at least 18 years of age and have completed Year 12 or equivalent.
- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).
- Have an IELTS* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
 - ✓ Successful completion of an English Placement test.
 - ✓ Successfully completed at least 6 months of a Certificate IV level course in an Australian RTO.

REASON TO COUNT ON US

- »» Industry Talks
- »» Workshops & Seminars
- »» Individual Mentoring
- »» Career Support
- »» Network Meetups
- »» Computer Labs
- »» Modern Facilities

STUDY PATHWAYS

Upon successful completion of this course, students have a number of pathway options:

- BSB60420 Advanced Diploma of Leadership and Management
- A range of Advanced Diploma qualifications
- An undergraduate degree at universities or higher education providers that are willing to accept your credentials and experience (subject to higher education providers' course entry requirements).

FIND OUT MORE ABOUT YOUR
COURSE AND YOUR SUBJECTS



COURSE STRUCTURE

BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement
BSBXC501	Lead communication in the workplace
BSBOPS504	Develop organisational strategies
BSBSUS601	Lead corporate social responsibility
BSBPEF501	Manage personal and professional development
BSBTEC601	Review organisational digital strategy

CAREER OPPORTUNITIES

Job roles and titles may vary across different industry sectors. Upon successful completion of BSB40520 Diploma of Leadership and Management, a person could seek employment opportunities in various business and commercial enterprises as:

- ✓ Transport Manager
- ✓ Distribution Centre Manager
- ✓ Information Services Manager
- ✓ Corporate Services Manager
- ✓ Public Sector Manager
- ✓ Senior Manager (Public Sector)
- ✓ Office Manager
- ✓ Legal Practice Manager
- ✓ Operations Manager
- ✓ Warehouse Manager
- ✓ Business Development Manager
- ✓ Production Manager
- ✓ Business Manage

BSB80120 GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

CRICOS COURSE CODE
116698H

DURATION
101 WEEKS

DELIVERY MODE
FACE TO FACE

STUDY LOAD
20 HOURS/WEEK

TUTION FEES
\$AU 17,600

ENTRY REQUIREMENT

Sydney State College (SSC) has the following entry requirements:

International Students must:

- Be at least 18 years of age and have completed Year 12 or equivalent.
- Have an IELTS* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
 - ✓ Successful completion of an English Placement Test
 - ✓ Successfully completed at least 6 months of a Certificate IV level course in an Australian RTO

Note that other English language tests such as PTE and TOEFL can be accepted. Students are required to provide their results so that it can be confirmed they are equivalent to IELTS 6.0.

STUDY PATHWAYS

Upon successful completion of this course, students have a number of pathway options:

- A range of Advanced Diploma level qualifications.
- An undergraduate degree at universities or higher education providers those are willing to accept your credentials and experience (subject to higher education providers' course entry requirements).

COURSE STRUCTURE

BSBHRM613	Contribute to the development of learning and development strategies
BSBLDR811	Lead strategic transformation
TAELED803	Implement improved learning practice
BSBLDR601	Lead and manage organisational change
BSBOPS601	Develop and implement business plans
BSBINS603	Initiate and lead applied research
BSBSTR801	Lead innovative thinking and practice
BSBCRT611	Apply critical thinking for complex problem solving

CAREER OPPORTUNITIES

Students successfully finishing the Graduate Diploma course may gain employment in a range of industries. Possible job titles relevant to this qualification include:

- ✓ RTO Director
- ✓ RTO Manager
- ✓ RTO Education Advisor
- ✓ Career Development Manager (Education Sector)

REASON TO COUNT ON US

- » Industry Talks
- » Industry Excursion
- » Individual Mentoring
- » Career Support
- » Modern Computer Labs

FIND OUT MORE ABOUT YOUR
COURSE AND YOUR SUBJECTS





Why study at ? SYDNEY STATE COLLEGE

Sydney State College (SSC) is more than just a place to learn. Our positive approach to study not only helps you prepare for a career in our changing world but helps define what success means for you. No matter who you are or where you want to go, our courses guide you towards mastering your strengths and developing skills that open up a world of opportunity.



STUDENT SUPPORT

Our trained staff helps ensure you remain on the right path to achieve your study and career goals. They can help you reserve free extra classes outside of your scheduled lectures for support, assist with planning your goals, study progression, and pathway, and provide access and direction for student resources. They are also the initial point of contact for all students.



ACADEMIC SUPPORT

Our all the academic staff members are highly qualified. Trainers and assessors are specialists in Vocational education and training who have years of experience providing quality advice to a wide variety of students. They are also aware of industry trends and stay up to date with the latest information to help you achieve your future career goals.

✓ WELLBEING AND SUPPORT SERVICES

We understand that during training, some individuals may encounter challenges that require additional support. Our complimentary Student Wellbeing and Support service is here to offer students the assistance they need to overcome any obstacles that may disrupt their learning journey. We are committed to helping every learner succeed.

✓ CAREER SUPPORT

Our goal is for Sydney State College students to graduate with the confidence, skills, knowledge, and qualities that make them highly sought after by employers. To accomplish this, Sydney State College offers access to our regular workshops focused on preparing for employment.

✓ CAMPUS FEATURES

Facilities and equipment Modern and up-to-date new campus with multiple facilities which located in near Norwest Station. closed to transports, mall and restaurants.

✓ LEARNER ENGAGEMENT

Students are satisfied with their engagement with learning at their institution and whether they had a sense of belonging at their institution. Students engagement is the cornerstone of effective education, encompassing the active participation, motivation, and enthusiasm of students in their learning process. It goes beyond mere attention or compliance, involving genuine curiosity and a sense of ownership over one's learning journey.

✓ INDUSTRY RECOGNITION

Industry recognition is a vital validation of an organisation's or individual's achievements and capabilities within a specific field or sector. Sydney State College is committed to signifies acknowledgment from peers, stakeholders, and experts for exemplary performance, innovation, or contribution to the industry.

HOW TO APPLY

Step

1

CHOOSE A COURSE

Check out our courses outline and entry requirements at www.sydneystatecollege.edu.au or course information booklet.

Step

2

COMPLETE ENROLMENT FORM

Download and complete the enrolment form from our website. Please read the enrolment terms and condition and sign the student declaration and consent. Alternatively, students can apply through the online enrollment system.

Step

3

PROVIDE SUPPORTING DOCUMENTS

Ensure you have attached all supporting documents such as Certified copies of your passport, education qualifications, English qualifications, Working experience (if relevant).

Step

4

SUBMIT YOUR APPLICATION

Once completed, please return your enrolment form together with all necessary supporting documents to the following email address:
info@sydneystatecollege.edu.au

Step

5

RECEIVE AN OFFER LETTER

If your application is successful, you will receive a letter of offer including written agreement for your nominated course. Once we receive your signed student agreement and fees, we will send you an electronic Confirmation of Enrolment (eCoE). This eCoE is used to apply for your student visa.



ABN: 18 626 015 647 | RTO Code: 45765 | CRICOS PROVIDER CODE: 04264K

Contact with us

 33 Barina Downs Road, NORWEST, NSW 2153

 1300 289 646  info@sydneystatecollege.edu.au

    /sydneystatecollege

